

## MGMT90169 Institutional Governance in Tert Ed

<b>Credit Points:</b>	12.5						
<b>Level:</b>	9 (Graduate/Postgraduate)						
<b>Dates &amp; Locations:</b>	2016, Parkville This subject commences in the following study period/s: February, Parkville - Taught online/distance. Participation in discussion boards and webinars and final 3000 word assignment.						
<b>Time Commitment:</b>	Contact Hours: 24 hours (including three two-hour webinars and online discussions moderated by academic staff) Total Time Commitment: 170 hours						
<b>Prerequisites:</b>	<p>To enrol in this subject, you must be admitted in the Graduate Certificate in Tertiary Education Management (GC-TEM), or the Master of Tertiary Education Management (MC-TEM). This subject is not available for students admitted in any other courses.</p> <p>If you are interested in this subject but are not admitted in any of the above course, please email <a href="mailto:TL-tertiaryed@unimelb.edu.au">TL-tertiaryed@unimelb.edu.au</a> (mailto:TL-tertiaryed@unimelb.edu.au)</p> <p>You must have taken the following subject prior to enrolling or you must take the subject concurrently.</p> <table border="1"> <thead> <tr> <th>Subject</th> <th>Study Period Commencement:</th> <th>Credit Points:</th> </tr> </thead> <tbody> <tr> <td>MGMT90113 Tertiary Education Policy and Management</td> <td>Semester 1</td> <td>25</td> </tr> </tbody> </table>	Subject	Study Period Commencement:	Credit Points:	MGMT90113 Tertiary Education Policy and Management	Semester 1	25
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MGMT90113 Tertiary Education Policy and Management	Semester 1	25					
<b>Corequisites:</b>	None						
<b>Recommended Background Knowledge:</b>	An undergraduate degree or equivalent; at least 5 years of relevant experience; current employment in the sector, and employer support to attend the program.						
<b>Non Allowed Subjects:</b>	None						
<b>Core Participation Requirements:</b>	For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Description, Subject Objectives, Generic Skills and Assessment Requirements of this entry. It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this course are encouraged to discuss this matter with the Student Equity and Disability Support Team: <a href="http://www.services.unimelb.edu.au/disability/">http://www.services.unimelb.edu.au/disability/</a>						
<b>Coordinator:</b>	Dr Heather Davis						
<b>Contact:</b>	LH Martin Institute Email: <a href="mailto:TL-tertiaryed@unimelb.edu.au">TL-tertiaryed@unimelb.edu.au</a> (mailto:martin-institute@unimelb.edu.au) Phone: +61 3 9810 3252						
<b>Subject Overview:</b>	<p>This subject provides an overview of key elements of effective governance in tertiary institutions, to provide participants with knowledge and insights in areas such as:</p> <ul style="list-style-type: none"> <li># the legal basis of the institution and its charter or mission</li> <li># roles and responsibilities of governing bodies and executive officers</li> <li># defining mission, setting strategy, developing policy</li> <li># managing stakeholder relations</li> <li># delegations, decision making and committee processes</li> <li># systems for ensuring legal compliance, financial control and risk identification</li> <li># types of risk such as strategic, financial, compliance, operational, reputational</li> </ul>						

	# performance information and accountability reporting.
<b>Learning Outcomes:</b>	<p>On completion, participants should be able to apply what they have learned, for example by:</p> <ul style="list-style-type: none"> <li># understanding the legal basis of the institution and how its mission is defined</li> <li># describing different models of governance in tertiary education institutions</li> <li># identifying different stakeholder groups affected by a new policy or strategy</li> <li># planning a consultation process to win support for a new policy or strategy</li> <li># assessing the effectiveness of performance information systems</li> <li># assessing the effectiveness of a committee.</li> </ul>
<b>Assessment:</b>	<p>There is one assessment task: A 3000-word written assignment, due at end of subject (100%)  Hurdle requirements: Four online Discussion Board tasks ( 4 x 500-word commentaries on set readings) due every 2 weeks. For any discussion board task submitted late, the task increases to a 1000 word commentary. N.B. All hurdle and assessment tasks must be passed. Attendance at all classes (tutorial/seminars/practical classes/lectures/labs/online classes) is obligatory. Failure to attend 80% of classes will normally result in failure in the subject.</p>
<b>Prescribed Texts:</b>	Set readings are provided online before the subject commences.
<b>Breadth Options:</b>	This subject is not available as a breadth subject.
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	<p>On completing this subject, participants should be able to:</p> <ul style="list-style-type: none"> <li># communicate with people who work in different cultures and contexts</li> <li># investigate policy and strategy problems, and generate options to resolve them</li> <li># assess the risks and benefits of different solutions to management problems</li> <li># apply accepted policies and principles to different kinds of cases</li> <li># make well-informed management decisions that consider specific contexts.</li> </ul>
<b>Links to further information:</b>	<a href="http://www.lhmartininstitute.edu.au/postgraduate-award-programs/overview">http://www.lhmartininstitute.edu.au/postgraduate-award-programs/overview</a>
<b>Related Course(s):</b>	<p>Graduate Certificate in Tertiary Education Management  Graduate Certificate in University Management  Master of Tertiary Education Management</p>