

## FLTV90010 Roles and Processes in Art Department

<b>Credit Points:</b>	12.5
<b>Level:</b>	9 (Graduate/Postgraduate)
<b>Dates &amp; Locations:</b>	2016, Southbank This subject commences in the following study period/s: Semester 2, Southbank - Taught on campus.
<b>Time Commitment:</b>	Contact Hours: 3 hours per week for 12 weeks Total Time Commitment: 120 hours per semester
<b>Prerequisites:</b>	None
<b>Corequisites:</b>	None
<b>Recommended Background Knowledge:</b>	None
<b>Non Allowed Subjects:</b>	None
<b>Core Participation Requirements:</b>	<p>&lt;p&gt;For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Student Support and Engagement Policy, academic requirements for this subject are articulated in the Subject Overview, Learning Outcomes, Assessment and Generic Skills sections of this entry.&lt;/p&gt;         &lt;p&gt;It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and Student Equity and Disability Support: &lt;a href="http://services.unimelb.edu.au/disability"&gt;http://services.unimelb.edu.au/disability&lt;/a&gt;&lt;/p&gt;</p>
<b>Coordinator:</b>	Ms Juliet McDonnell
<b>Contact:</b>	<b>Faculty of the VCA &amp; MCM Student Centre</b> Ground Floor, Elisabeth Murdoch Building (Bldg 860) Southbank Campus 234 St Kilda Road, Southbank, 3006 Enquiries Phone: 13 MELB (13 6352) Email: 13MELB@unimelb.edu.au
<b>Subject Overview:</b>	In this subject students gain an understanding and insight into how the Art Department operates. This includes understanding roles and responsibilities as well as the processes that are followed in order for the department to run effectively and fulfil its responsibilities. Areas covered include art direction, budgeting, scheduling, continuity, standby props and clearances.
<b>Learning Outcomes:</b>	On completion of this subject students should be able to <ul style="list-style-type: none"> <li>• Understand how an Art Department operates</li> <li>• Understand the roles and responsibilities of each position within Art Department</li> <li>• Perform clearances and ensure that copyright issues are dealt with correctly</li> <li>• Create a budget and a running budget</li> <li>• Plan an Art Department schedule</li> </ul>
<b>Assessment:</b>	Applied projects (equivalent to 3000 words) Due During semester Worth 60% Report (equivalent to 2000 words) Due End of semester Worth 40%
<b>Prescribed Texts:</b>	None
<b>Breadth Options:</b>	This subject is not available as a breadth subject.

<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	On completion of the subject students should have developed <ul style="list-style-type: none"><li>• The ability to develop and run a budget</li><li>• The ability to develop a schedule</li></ul>
<b>Related Course(s):</b>	Master of Production Design for Screen