

EDUC90602 Maintaining Quality within Institutions

Credit Points:	12.5						
Level:	9 (Graduate/Postgraduate)						
Dates & Locations:	2016, Parkville This subject commences in the following study period/s: September, Parkville - Taught online/distance. Participation in discussion boards and webinars and final 3000 word assignment.						
Time Commitment:	Contact Hours: 24 hours (including three two-hour webinars and online discussions moderated by academic staff) Total Time Commitment: 170 hours.						
Prerequisites:	<p>To enrol in this subject, you must be admitted in the Graduate Certificate in Tertiary Education Management (GC-TEM), Graduate Certificate in Quality Assurance (GC-QA), or the Master of Tertiary Education Management (MC-TEM). This subject is not available for students admitted in any other courses.</p> <p>If you are interested in this subject but are not admitted in any of the above course, please email TL-tertiaryed@unimelb.edu.au (mailto:TL-tertiaryed@unimelb.edu.au)</p> <p>You must have taken the following subject prior to enrolling or you must take the subject concurrently.</p> <table border="1"> <thead> <tr> <th>Subject</th> <th>Study Period Commencement:</th> <th>Credit Points:</th> </tr> </thead> <tbody> <tr> <td>MGMT90113 Tertiary Education Policy and Management</td> <td>Semester 1</td> <td>25</td> </tr> </tbody> </table>	Subject	Study Period Commencement:	Credit Points:	MGMT90113 Tertiary Education Policy and Management	Semester 1	25
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MGMT90113 Tertiary Education Policy and Management	Semester 1	25					
Corequisites:	None						
Recommended Background Knowledge:	None						
Non Allowed Subjects:	None						
Core Participation Requirements:	For the purposes of considering requests for Reasonable Adjustments under the Disability Standards for Education (Commonwealth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Overview, Objectives, Assessment and Generic Skills sections of this entry. It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this course are encouraged to discuss this matter with the Student Equity and Disability Support Team: http://www.services.unimelb.edu.au/disability/						
Coordinator:	Dr Heather Davis						
Contact:	LH Martin Institute Email: TL-tertiaryed@unimelb.edu.au (mailto:martin-institute@unimelb.edu.au) Phone: +61 3 9810 3252						
Subject Overview:	<p>Maintaining Quality within Institutions focuses on how people undertake, define, measure, monitor and improve quality and quality assurance processes and procedures within tertiary education. Tertiary education institutions are under mounting pressure to demonstrate their quality as a measure of social and financial accountability to students, the public and the government.</p> <p>This subject will enable students to understand the contexts and approaches of internal quality monitoring, addressing and exploring a range of theoretical, cultural, methodological and practical considerations. It contains four modules of study:</p> <ul style="list-style-type: none"> • Module 1: Introduction to quality assurance: Context, theory and approach 						

	<p>This module introduces the context, theory and approaches of internal quality monitoring taking into account the social, political economic and technological changes that are driving the quality agenda in higher education institution.</p> <ul style="list-style-type: none"> • Module 2: The Quality Cycle: Planning and Acting <p>This module explores how institutions can plan quality strategies and operations. It introduces the concepts of planning pyramid and quality cycle and how these can be adapted to their institutional context.</p> <ul style="list-style-type: none"> • Module 3: The Quality Cycle: Evaluating and Improving <p>This module considers the forms of evaluation, review and monitoring and concludes with a discussion of options for managing quality improvement.</p> <ul style="list-style-type: none"> • Module 4: External environment: Opportunities and challenges <p>In synch with the quality cycle, the final module links back to the start of the cycle— understanding and analysing the external positioning of internal quality assurance. This module provides an understanding of the external quality assurance audit process, and looks at opportunities for benchmarking against other institutions and standards. It also discusses some of the issues and challenges relating to quality assurance faced by institutions.</p>
Learning Outcomes:	<p>Upon completion of this subject, students should be able to:</p> <ul style="list-style-type: none"> # discuss theoretical concepts of quality and quality assurance; # discuss the social, political, economic and technological changes that are driving the quality agenda in tertiary education; # assess, appraise and apply quality assurance concepts and strategies to their everyday work; and # discuss some of the issues and challenges relating to quality assurance.
Assessment:	<p>Assessment for online delivery Active participation in the discussion boards for all four modules (i.e. 1 x 400 word posting as well as 1 x 100 word response to a post by others in each of the four modules, adding up to 500 words per module) (2000 words). One essay (3000 words) due on the final day of the exam period. This is a pass/fail subject. Participants receive feedback for each task, and must pass all tasks. Assessment for intensive subject delivery There are two assessment tasks: Four small group discussion and presentation tasks (5 x 500 word equivalent assessment tasks) (= 2000 words) due during residential school. A 3000 word final individual essay due at end of semester. This is a pass/fail subject. Participants receive feedback for each task, and must pass all tasks.</p>
Prescribed Texts:	Selected readings and notes to be provided prior to commencement
Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	On successful completion of this subject participants will appreciate the challenges of meeting internal and external QA priorities, and be able to apply this knowledge to specific situations.
Links to further information:	http://www.lhmartininstitute.edu.au/postgraduate-award-programs/overview
Related Course(s):	<p>Graduate Certificate in Quality Assurance Graduate Certificate in Tertiary Education Management Graduate Certificate in University Management Master of Tertiary Education Management</p>