

# EDUC90071 Professional and Academic Communication

<b>Credit Points:</b>	25												
<b>Level:</b>	9 (Graduate/Postgraduate)												
<b>Dates &amp; Locations:</b>	2015, Hawthorn This subject commences in the following study period/s: February, Hawthorn - Taught on campus. July, Hawthorn - Taught on campus.												
<b>Time Commitment:</b>	Contact Hours: 250 hours (including 100 hours of programmed self-directed learning) Total Time Commitment: 340 hours												
<b>Prerequisites:</b>	To enrol in this subject, you must be admitted in the Master of English in a Global Context. This subject is not available for students admitted in any other courses.												
<b>Corequisites:</b>	<table border="1"> <thead> <tr> <th>Subject</th> <th>Study Period Commencement:</th> <th>Credit Points:</th> </tr> </thead> <tbody> <tr> <td>EDUC90081 Advanced English Communication Skills</td> <td>February, July</td> <td>25</td> </tr> <tr> <td>EDUC90078 English as an International Language</td> <td>April, September</td> <td>12.50</td> </tr> <tr> <td>EDUC90077 Intercultural Communication</td> <td>February, July</td> <td>12.50</td> </tr> </tbody> </table>	Subject	Study Period Commencement:	Credit Points:	EDUC90081 Advanced English Communication Skills	February, July	25	EDUC90078 English as an International Language	April, September	12.50	EDUC90077 Intercultural Communication	February, July	12.50
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<b>Recommended Background Knowledge:</b>	None												
<b>Non Allowed Subjects:</b>	None												
<b>Core Participation Requirements:</b>	For the purposes of considering requests for Reasonable Adjustments under the Disability Standards for Education (Commonwealth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Overview, Objectives, Assessment and Generic Skills sections of this entry. It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and the Disability Liaison Unit: <a href="http://www.services.unimelb.edu.au/disability/">http://www.services.unimelb.edu.au/disability/</a>												
<b>Coordinator:</b>	Mrs Susan Worthington												
<b>Contact:</b>	Program Coordinator: Burim Boonwirat Phone: 9810 3318 Email: <a href="mailto:burim.boonwirat@unimelb.edu.au">burim.boonwirat@unimelb.edu.au</a> (mailto:burim.boonwirat@unimelb.edu.au)												
<b>Subject Overview:</b>	This subject develops students' English language competency across the four macro skills of reading, writing, speaking and listening. The focus is on understanding the structure of written and spoken academic, research and business texts, writing & speaking for various professional and academic purposes and in different forms, analysing spoken and written arguments and acquiring, using specific vocabulary and concepts, and making effective presentations. It develops participants' research, critical thinking, reading and writing skills as well as their ability to plan and write a review of literature and make a research-topic-related presentation fluently and confidently. Students research, synthesise, write and present on a topic that is relevant to their field of study. The subject has a supported experiential learning emphasis.												
<b>Learning Outcomes:</b>	On completion of this subject, students should be able to: <ul style="list-style-type: none"> <li># Read and evaluate different genres with an understanding of their different purposes;</li> <li># identify and summarise key information in a range of sources;</li> </ul>												

	<ul style="list-style-type: none"> <li># Analyse, use and write texts in a variety of professional and academic genres</li> <li># Synthesise information from a range of sources</li> <li># Follow, understand and critique information in discussions, presentations and lectures;</li> <li># Plan and present an effective oral presentation</li> <li># source information on a topic for review;</li> <li># identify further areas for investigation;</li> <li># present integrated sources in a written literature review (for academic or professional settings);</li> </ul>
<b>Assessment:</b>	Paraphrasing, summarising, referencing and macro skills tasks: 2000 words in total, due throughout semester, 20%Research review/research critique/article critique: 1000 words, due mid semester, 10%Literature Review/Annotated Bibliography: 1000 words, due mid semester, 10%Research Project/Literature Review: 2500 words, due end semester, 25%Critical Review: 1000 words, due late in the semester, 10%Oral Presentation: 2500 words equivalent, due end semester, 25% Attendance at all classes (tutorial/seminars/practical classes/lectures/labs) is obligatory. Failure to attend 80% of classes will normally result in failure in the subject.
<b>Prescribed Texts:</b>	None
<b>Breadth Options:</b>	This subject is not available as a breadth subject.
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	<p>On completion of this subject students should be able to:</p> <ul style="list-style-type: none"> <li># Demonstrate understanding of, and apply, social, academic and professional discourse conventions;</li> <li># Reflect upon and analyse their effectiveness as independent language learners;</li> <li># Evaluate, present and justify opinions in written and oral form;</li> <li># Plan and present an effective oral presentation based research</li> <li># Interact effectively in a small group;</li> <li># Access, critically evaluate and utilize resource and research materials;</li> </ul>
<b>Links to further information:</b>	<a href="http://www.hawthornenglish.com/MEGC_info.html">http://www.hawthornenglish.com/MEGC_info.html</a>
<b>Related Course(s):</b>	Master of English in a Global Context