

## PPMN40003 Executive Internship

<b>Credit Points:</b>	25
<b>Level:</b>	4 (Undergraduate)
<b>Dates &amp; Locations:</b>	This subject is not offered in 2013.
<b>Time Commitment:</b>	Contact Hours: To be determined in consultation with organisation and departmental staff Total Time Commitment: Not available
<b>Prerequisites:</b>	Students are required to apply for an internship placement. Application form: <a href="http://www.ssps.unimelb.edu.au/study/internships/postgraduate_application">http://www.ssps.unimelb.edu.au/study/internships/postgraduate_application</a>
<b>Corequisites:</b>	None
<b>Recommended Background Knowledge:</b>	Public Policy, Sociology or Politics at Undergraduate level
<b>Non Allowed Subjects:</b>	166-453 Executive Internship
<b>Core Participation Requirements:</b>	For the purposes of considering request for Reasonable Adjustments under the disability Standards for Education (Cwth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Description, Subject Objectives, Generic Skills and Assessment Requirements of this entry. The University is dedicated to provide support to those with special requirements. Further details on the disability support scheme can be found at the Disability Liaison Unit website: <a href="http://www.services.unimelb.edu.au/disability/">http://www.services.unimelb.edu.au/disability/</a>
<b>Contact:</b>	Dr. Lea Campbell: <a href="mailto:lea.campbell@unimelb.edu.au">lea.campbell@unimelb.edu.au</a>
<b>Subject Overview:</b>	In this subject students will be placed in an organisation which either has governmental responsibilities or deals with government, where they will work under the supervision and guidance of a senior manager in the organisation. Students will be required to use their own networks to make an initial contact with a potential organisation. Their choice will then need to be ratified by the department. Students will carry out research or analytical exercises of relevance to the organisation that will be involved in high-level and complex policy making. Students will study the structure, culture and policy environment of the organisation and develop advanced analytical, research and report-writing skills as well as negotiating and interpersonal skills. Students completing this course should expect to acquire significant insight into the complexities of policy making and management. During the internship an academic supervisor will advise them.
<b>Objectives:</b>	<ul style="list-style-type: none"> <li># have an understanding of the organisation in which they are placed and of its policy making responsibilities, approaches and context.</li> <li># have well-developed analytic, research, interviewing and report-writing skills.</li> <li># have practical skills enabling the provision of consultancy-type research services.</li> <li># have high level interpersonal skills developed through interaction with a range of people in and connected with their placement.</li> </ul>
<b>Assessment:</b>	A report of 10 000 words (100%) due at the end of the semester. Assessment that is submitted after the due date and up to 10 working days late without an approved extension will be marked on a pass/fail basis only. Assessment that is submitted later than 10 working days will not be accepted or marked.
<b>Prescribed Texts:</b>	none
<b>Breadth Options:</b>	This subject is not available as a breadth subject.
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>

<b>Generic Skills:</b>	<ul style="list-style-type: none"> <li># be able to research through the competent use of the library and other information sources, and be able to define areas of inquiry and methods of research in the preparation of policy research reports.</li> <li># be able to conceptualise theoretical problems, form judgements and arguments and communicate critically, creatively and theoretically through report writing, workplace discussion and presentations.</li> <li># be able to communicate knowledge intelligibly and economically through report writing and workplace discussion.</li> <li># be able to manage and organise workloads for recommended reading, and the completion of policy research reports.</li> <li># be able to participate in team work through involvement in workplace placements.</li> </ul>
<b>Notes:</b>	<p>Students must lodge their intention to enrol in the Executive Internship to the subject coordinator during the semester prior to enrolment by completing an online application form: <a href="http://www.ssps.unimelb.edu.au/study/internships/postgraduate_application">http://www.ssps.unimelb.edu.au/study/internships/postgraduate_application</a></p>
<b>Related Majors/Minors/ Specialisations:</b>	<p>100 Point Master of Public Policy and Management  100 Point Master of Social Policy  150 Point Master of Public Policy and Management  200 Point Master of Public Policy and Management  200 Point Master of Social Policy</p>