

GC-MGMT Graduate Certificate in Management

Year and Campus:	2013 - Parkville											
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees											
Level:	Graduate/Postgraduate											
Duration & Credit Points:	50 credit points taken over 6 months full time. This course is available as full or part time.											
Coordinator:	Associate Prof Liliana Bove											
Contact:	<p>Melbourne Business School Level 4, 198 Berkeley Street Telephone: +61 3 8344 1670</p> <p>Online Enquiries (https://nexus.unimelb.edu.au/OnlineEnquiryForm.aspx?campaigncode=CMP-01273-BQGR15&cssurl=https://nexus.unimelb.edu.au/cssfiles/gsbe.css&redirecturl=http://www.gsbe.unimelb.edu.au/contactus/nexus/gcm.html) Web: www.mbs.unimelb.edu.au (http://www.gsbe.unimelb.edu.au/)</p>											
Course Overview:	<p>The Graduate Certificate in Management provides foundation training in business and economics. The program covers the areas of accounting, finance, economics, quantitative methods, marketing and management. The program is ideal for those who wish to develop a sound foundational knowledge of key functional areas of business and economics. Students are provided with the opportunity to participate in community leadership, volunteering, case study competitions and professional career enhancement opportunities.</p>											
Objectives:	<p>1. Learning Goal</p> <p>Graduates of this degree will be adept at obtaining, analysing, synthesising and evaluating evidence in management decision making in an area of commerce specialisation.</p> <p>Learning objectives to achieve this goal</p> <p>On successful completion of this degree students will be able to:</p> <ul style="list-style-type: none"> # Describe and explain the fundamental principles influencing markets and managing organisations; and # Identify methods for researching business related problems. <p>2. Learning Goal</p> <p>Graduates of this degree will be strategic and critical thinkers in relation to business and commerce related issues and in developing solutions to problems in organisations and in society.</p> <p>Learning objectives to achieve this goal</p> <p>On successful completion of this degree students will be able to:</p> <ul style="list-style-type: none"> # Apply knowledge of theory to analyse real and hypothetical problems in different markets both domestically and internationally; and # Apply basic mathematical techniques to analyse business data. 											
Course Structure & Available Subjects:	<p>Students enrolled in the Graduate Certificate in Management will need to successfully complete 4 x 12.5 point subjects comprising four foundation subjects, over one semester full-time or two semesters part-time.</p>											
Subject Options:	<p>Four Master of Management Foundation Subjects</p> <p>All students must do one of the following subjects:</p> <table border="1"> <thead> <tr> <th>Subject</th> <th>Study Period Commencement:</th> <th>Credit Points:</th> </tr> </thead> <tbody> <tr> <td>ECOM90009 Quantitative Methods for Business</td> <td>Not offered 2013</td> <td>12.50</td> </tr> <tr> <td>MGMT90141 Business Analysis & Decision Making</td> <td>Not offered 2013</td> <td>12.50</td> </tr> </tbody> </table>			Subject	Study Period Commencement:	Credit Points:	ECOM90009 Quantitative Methods for Business	Not offered 2013	12.50	MGMT90141 Business Analysis & Decision Making	Not offered 2013	12.50
Subject	Study Period Commencement:	Credit Points:										
ECOM90009 Quantitative Methods for Business	Not offered 2013	12.50										
MGMT90141 Business Analysis & Decision Making	Not offered 2013	12.50										

Students must do one or both of the following subjects:

Subject	Study Period Commencement:	Credit Points:
ACCT90004 Accounting for Decision Making	Summer Term	12.50
FNCE90060 Financial Management	Not offered 2013	12.50

Students must do at least one (but no more than two) of the following subjects:

Subject	Study Period Commencement:	Credit Points:
ECON90015 Managerial Economics	Not offered 2013	12.50
MGMT90140 Management Competencies	Semester 2	12.50
MGMT90144 Managing for Value Creation	Semester 1	12.50

Entry Requirements:

1. The Selection Committee will evaluate the applicant's ability to pursue the course successfully using the following criteria:

- # An undergraduate degree in any discipline, or equivalent;
- # The applicant's submitted statement of intent in seeking entry; and
- # Performance on the GMAT or GRE unless the applicant has met one of the approved conditions for GMAT or GRE exemption.

2. The Selection Committee may conduct interviews and tests and call for referee reports and employer references to elucidate any of the matters referred to above.

Notes:

(a) Students who successfully complete the Graduate Certificate in Management may be eligible to progress to the Graduate Diploma in Management or the Master of Management with 50 points credit. Students who successfully complete the Graduate Diploma in Management may be eligible to progress to the Master of Management with 100 points credit.

(b) Students who discontinue from the Graduate Diploma in Management but have successfully completed the requirements of the Graduate Certificate in Management will be eligible to receive the Graduate Certificate in Management as an exit award. Students who discontinue from the Master of Management (including any of its named streams) but have successfully completed the requirements of the Graduate Diploma in Management or the Graduate Certificate in Management will be eligible to receive the Graduate Diploma in Management or the Graduate Certificate in Management, respectively, as an exit award.

Core Participation Requirements:

The Faculty of Business and Economics welcomes applications from students with disabilities. It is University and Faculty policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the Faculty's programs. The BCom and Masters degrees of the Faculty of Business and Economics equip graduates with the knowledge and technical skills necessary to understand and participate in the modern business world. The degrees include the following academic requirements for study: (1) The ability to explain and evaluate concepts, theories, institutional arrangements and operations of modern mixed economies;(2) The ability to critically evaluate the economy, commerce and business in the broader social and political context;(3) The ability to explain and apply concepts across a range of commerce and business disciplines in solving business and policy problems; and(4) The ability to contribute positively to the development of organisations and society in relation to business, government and the commercial professions. All students of the Faculty's courses must possess intellectual, ethical, and emotional capabilities required to participate in the full curriculum and to achieve the levels of competence required by the Faculty. Candidates for the BCom degree and for FBE Masters degrees must have abilities and skills in communication; in conceptual, integrative, and quantitative dimensions; and in behavioural and social dimensions. I. Communication: The student must be able to communicate effectively and efficiently in oral and/or written form. A student must have the ability to clearly and independently communicate knowledge and application of a discipline, principles or practices during assessment tasks, and in some discipline streams. II. Intellectual#Conceptual, Integrative and Quantitative Abilities: The student is expected to have the ability to develop problem#solving skills and demonstrate the

	<p>ability to establish study plans and priorities. These abilities include measurement, calculation, reasoning, analysis, and synthesis. Problem solving requires all of these intellectual abilities. Students should also have the ability to comprehend complex disciplinary and cross disciplinary information related to the BCom and Masters degrees. III. Behavioural and Social Attributes: A student must possess behavioural and social attributes that enable them to participate in a complex learning environment and the emotional health required for full utilisation of his/her intellectual abilities. Students are required to take responsibility for their own participation and learning. They also contribute to the learning of other students in collaborative learning environments, demonstrating interpersonal skills and an understanding of the needs of other students. Assessment may include the outcomes of tasks completed in collaboration with other students. Integrity, concern for others, interpersonal skills, interest, and motivation are all personal qualities that are deemed necessary for students enrolled in FBE courses. Students who feel their disability will prevent them from participating in tasks involving the inherent academic requirements of the BCom and FBE Masters courses are encouraged to contact the Disability Liaison Unit. Adjustments can be provided to minimise the impact of a disability, but students should participate in the course in an independent manner.</p>
Graduate Attributes:	<p>On successful completion of this degree, graduates will be: Adept at analysing and evaluating evidence in management decision making; Strategic and critical thinkers in relation to business, commerce and public sector related issues; Effective decision makers in business and commerce; and Collaborative in their work practice.</p>
Generic Skills:	<p>On successful completion of this certificate students should have enhanced their skills in:</p> <ul style="list-style-type: none"> # Critical evaluation of evidence in support of an argument or proposition; # Problem solving through the application of appropriate theories, principles and data; # Communication of business and commerce related ideas, theories and solutions to peers; # Ability to synthesize ideas, theories and data in developing solutions to business and commerce problems; # Ethical practice through a knowledge of corporate governance processes; and # Research skills including the retrieval of information from a variety of sources.
Notes:	<p>Students who successfully complete the Graduate Certificate in Management may be eligible to progress to the Graduate Diploma in Management.</p>