

## SCWK20002 Communication Skills for Human Services

<b>Credit Points:</b>	12.50
<b>Level:</b>	2 (Undergraduate)
<b>Dates &amp; Locations:</b>	This subject is not offered in 2012.
<b>Time Commitment:</b>	Contact Hours: A 3-hour class for 12 weeks Total Time Commitment: Students are expected to devote approximately 7 hours per week to this subject. (36 hours contact time, 24 hours preparation time, 24 hours assessment time)
<b>Prerequisites:</b>	Admission into the Bachelor of Social Work course.
<b>Corequisites:</b>	None
<b>Recommended Background Knowledge:</b>	None
<b>Non Allowed Subjects:</b>	None
<b>Core Participation Requirements:</b>	It is University policy to take all reasonable steps to minimise the impact of disability upon academic study and reasonable adjustments will be made to enhance a student's participation in the University's courses. Students who feel their disability will impact on meeting this requirement are encouraged to discuss this matter with the Course Coordinator and the Disability Liaison Unit.
<b>Contact:</b>	Social Work Melbourne School of Health Sciences The University of Melbourne Level 5, 234 Queensberry St Carlton Victoria 3010 AUSTRALIA T: +61 3 8344 9400 F: +61 3 9347 4375 E: <a href="mailto:socialwork-enquiries@unimelb.edu.au">socialwork-enquiries@unimelb.edu.au</a> (mailto:socialwork-enquiries@unimelb.edu.au) W: <a href="http://www.socialwork.unimelb.edu.au">www.socialwork.unimelb.edu.au</a> (http://www.socialwork.unimelb.edu.au/)
<b>Subject Overview:</b>	This subject is an experiential subject designed to prepare students for entry into supervised agency-based practice. The subject focuses on the development of communication, basic interviewing and critical self-reflection skills, for application in a variety of social work contexts. In addition to large group discussions and exercises, students engage in role plays and videotaped interviews to develop specific micro-skills - in particular, the skills of engaging, attending, listening, questioning, and responding.
<b>Objectives:</b>	At the completion of this subject students should have developed: <ul style="list-style-type: none"> <li># Basic communication and interviewing skills</li> <li># Critical self-reflection skills</li> <li># Self-awareness and skills through role plays</li> </ul> <p><b>This subject will not be accepting new enrolments in 2011.</b></p>
<b>Assessment:</b>	Written exercise of 500 words (10%) - due week 5 Written exercise of 500 words (10%) - due end of semester 10 to 15 minute video tape of student's interviewing practice (50%) - due end of semester 500-word written report to accompany videotape (30%) - due end of semester Attendance at all classes (hurdle) All assessments must be passed to pass the subject.
<b>Prescribed Texts:</b>	A subject reader will be available from the Bookroom at the beginning of semester The Skilled Helper (G Egan), (7th ed) Brooks/Cole 2002
<b>Breadth Options:</b>	This subject potentially can be taken as a breadth subject component for the following courses: <ul style="list-style-type: none"> <li># <b><u>Bachelor of Arts</u></b> (<a href="https://handbook.unimelb.edu.au/view/2012/B-ARTS">https://handbook.unimelb.edu.au/view/2012/B-ARTS</a>)</li> </ul>

	<p># <b>Bachelor of Biomedicine</b> (<a href="https://handbook.unimelb.edu.au/view/2012/B-BMED">https://handbook.unimelb.edu.au/view/2012/B-BMED</a>)</p> <p># <b>Bachelor of Environments</b> (<a href="https://handbook.unimelb.edu.au/view/2012/B-ENVS">https://handbook.unimelb.edu.au/view/2012/B-ENVS</a>)</p> <p># <b>Bachelor of Music</b> (<a href="https://handbook.unimelb.edu.au/view/2012/B-MUS">https://handbook.unimelb.edu.au/view/2012/B-MUS</a>)</p> <p># <b>Bachelor of Science</b> (<a href="https://handbook.unimelb.edu.au/view/2012/B-SCI">https://handbook.unimelb.edu.au/view/2012/B-SCI</a>)</p> <p># <b>Bachelor of Engineering</b> (<a href="https://handbook.unimelb.edu.au/view/2012/B-ENG">https://handbook.unimelb.edu.au/view/2012/B-ENG</a>)</p> <p>You should visit <b>learn more about breadth subjects</b> (<a href="http://breadth.unimelb.edu.au/breadth/info/index.html">http://breadth.unimelb.edu.au/breadth/info/index.html</a>) and read the breadth requirements for your degree, and should discuss your choice with your student adviser, before deciding on your subjects.</p>
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	<ul style="list-style-type: none"> <li># be able to understand social, organisational, cultural and ethical contexts of practice;</li> <li># be able to use verbal and nonverbal communications skills appropriate to those contexts;</li> <li># be able to work effectively with colleagues;</li> <li># be able to link theory to practice.</li> </ul>
<b>Links to further information:</b>	<a href="http://www.socialwork.unimelb.edu.au/">http://www.socialwork.unimelb.edu.au/</a>
<b>Notes:</b>	(This subject is being taught out, it is only available to BSW students).