

PUBL90020 Advanced Book Editing and Publishing

Credit Points:	25
Level:	9 (Graduate/Postgraduate)
Dates & Locations:	This subject is not offered in 2011. On campus
Time Commitment:	Contact Hours: 4 Total Time Commitment: 120
Prerequisites:	A result of 70% or higher in 106-473 / PUBL90002 Editorial English, or equivalent academic experience, or equivalent professional experience.
Corequisites:	None
Recommended Background Knowledge:	None
Non Allowed Subjects:	Students who have completed 106-527 Advanced Professional Editing B are not eligible to enrol in this subject.
Core Participation Requirements:	For the purposes of considering request for Reasonable Adjustments under the disability Standards for Education (Cwth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Description, Subject Objectives, Generic Skills and Assessment Requirements of this entry. The University is dedicated to provide support to those with special requirements. Further details on the disability support scheme can be found at the Disability Liaison Unit website: http://www.services.unimelb.edu.au/disability/
Contact:	Bryony Cosgrove bryonyc@unimelb.edu.au (mailto:bryonyc@unimelb.edu.au)
Subject Overview:	This subject combines analysis of the book publishing industry with intensive exposure to the editorial and business aspects of book publishing. A case-study approach will be used to address the issues involved in selecting and commissioning titles, researching potential markets, building a distinctive list and providing effective commentary on work in progress. The subject will also examine the management of publishing enterprises, including business planning, project costing, production management and quality control, distribution, management of suppliers, the negotiation of contracts, and the sale of subsidiary rights. There will be particular emphasis on the impact of new production technologies and management information systems, and the effects of changes in government policies. On successfully completing this subject, students will have acquired advanced skills in book editing and appraisal, a detailed knowledge of the characteristics of a successful book publishing list, and a wide-ranging understanding of financial and management systems in the publishing industry.
Objectives:	<ul style="list-style-type: none"> # have developed a knowledge of the structure of the markets for published books and the broad strategies involved in building a list; # be familiar with the roles and responsibilities of the major parties involved in the manuscript acquisition process; # have developed their capacity for constructive commentary on works in progress; # understand the contractual basis of publishing and the management of subsidiary rights; # have developed an analytical and critical understanding of contemporary publishing management practice; and # have developed their editing and publishing skills in a project-centred, flexible and collaborative environment.
Assessment:	1000 word appraisal of a book proposal 10% (due early semester), textual editing and author response 2000 words 20% (due mid-semester), publishing proposal and budget equivalent to 2000 words 20% (due mid-semester), 2000 word report on book manuscript 20% (due late semester), 3000 word proposal for developing a publishing list 30% (due at end of semester). Students must attend at least 80% of classes to be eligible for assessment. Essays submitted after the due date without an extension will be penalised 2% per day. Essays submitted after two weeks of the assessment due date without a formally approved application for special consideration or an extension will only be marked on a pass/fail basis if accepted.

Prescribed Texts:	A subject reader will be available G. Davies, Book Commissioning and Acquisition, London, Routledge, 2003
Recommended Texts:	None
Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	<ul style="list-style-type: none"> # have developed high-level written and oral communication skills through contribution to class discussions, the completion of exercises and assignments, wide reading on issues of contemporary publishing processes, and exposure to the protocols of editorial practice; # have a capacity for effective teamwork through group discussions and collaborative exercises; # acquired skills in cultural and ethical understanding through reflection and reading and practical experience of the editor's ethical responsibilities to both authors and readers; # acquire skills in information technology literacy and understanding of information management through participation in computer laboratory sessions and completion of exercises and assignments; # acquire skills in research, including the use of online as well as print-based materials in the course of exercises and assignments; # acquire skills in time management and planning through managing workloads for recommended reading, tutorial presentations and assessment requirements; and # acquire a capacity for critical analysis through engagement and critique of a range of publishing strategies.
Notes:	This subject is only available to students enrolled in the Publishing and Communications program.
Related Course(s):	Master of Creative Writing, Publishing and Editing Master of Publishing and Communications