

## EDUC90138 Assessment & Develop. of Administrators

<b>Credit Points:</b>	25
<b>Level:</b>	9 (Graduate/Postgraduate)
<b>Dates &amp; Locations:</b>	2011, Parkville This subject commences in the following study period/s: July, Parkville - Taught on campus.
<b>Time Commitment:</b>	Contact Hours: 36 hours. Total Time Commitment: Attendance at all classes (tutorial/seminars/practical classes/lectures/labs) is obligatory. Failure to attend 80% of classes will normally result in failure in the subject.
<b>Prerequisites:</b>	None
<b>Corequisites:</b>	None
<b>Recommended Background Knowledge:</b>	None
<b>Non Allowed Subjects:</b>	None
<b>Core Participation Requirements:</b>	For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Description, Subject Objectives, Generic Skills and Assessment Requirements of this entry. The University is dedicated to provide support to those with special requirements. Further details on the disability support scheme can be found at the HDisability Liaison Unit websiteH: <a href="http://www.services.unimelb.edu.au/disability/H">Hhttp://www.services.unimelb.edu.au/disability/H</a>
<b>Coordinator:</b>	Dr Lawrie Drysdale
<b>Contact:</b>	Education Student Centre
<b>Subject Overview:</b>	The subject examines the approach to staff assessment, selection and development using assessment centre methodology. Students learn the competencies necessary to become trained assessors in an assessment centre, and to apply these skills in that setting. The subject also examines skill dimensions for effective educational leadership and management, and the assessment centre process as a means of measuring these skills. Students learn and examine multiple assessment techniques and activities for measuring management and leadership behaviour and evaluating performance. Knowledge of feedback skills and the development of growth plans are also considered.
<b>Objectives:</b>	Not available
<b>Assessment:</b>	Two papers of 4,000 words (50 per cent), or one paper of 8,000 words (100 per cent), or equivalent portfolio of writing or reports (100 per cent).
<b>Prescribed Texts:</b>	None
<b>Breadth Options:</b>	This subject is not available as a breadth subject.
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	On completion of this subject, students will be able to: <ul style="list-style-type: none"> <li># Learn and develop an understanding of assessment centre methodology;</li> <li># Demonstrate the ability to assess candidates in a simulated setting;</li> <li># Assess the leadership potential of aspiring leaders;</li> <li># Analyze strengths and weaknesses of individuals on twelve generic skill dimensions.</li> </ul> <p>Generic Skills:</p> <p>On completion of this subject, students will be able to:</p>

	<ul style="list-style-type: none"><li># Collect and analyze data;</li><li># Code and categorize leadership behaviour;</li><li># Demonstrate writing and feedback skills;</li><li># Work to deadlines and stressful situations;</li><li># Demonstrate observational skills in assessment human behaviour.</li></ul>
<b>Links to further information:</b>	<a href="http://www.education.unimelb.edu.au">www.education.unimelb.edu.au</a>
<b>Related Course(s):</b>	Master of Education (Educational Management) Master of Education (Educational Management) Master of Education (Educational Management) Postgraduate Certificate in Education (Generalist)