

## CUMC90015 Duplication, Archiving and Preservation

<b>Credit Points:</b>	12.50
<b>Level:</b>	9 (Graduate/Postgraduate)
<b>Dates &amp; Locations:</b>	2011, Parkville This subject commences in the following study period/s: July, Parkville - Taught on campus. On campus
<b>Time Commitment:</b>	Contact Hours: A five day intensive symposium from 9.00 to 17.00: 18 - 22 July 2011 Total Time Commitment: Total time commitment 120 hours
<b>Prerequisites:</b>	Admission to the Postgraduate Certificate in Arts (Photographic Materials Conservation)
<b>Corequisites:</b>	None
<b>Recommended Background Knowledge:</b>	None
<b>Non Allowed Subjects:</b>	None
<b>Core Participation Requirements:</b>	For the purposes of considering request for Reasonable Adjustments under the disability Standards for Education (Cwth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this subject are articulated in the Subject Description, Subject Objectives, Generic Skills and Assessment Requirements of this entry. The University is dedicated to provide support to those with special requirements. Further details on the disability support scheme can be found at the Disability Liaison Unit website: <a href="http://www.services.unimelb.edu.au/disability/">http://www.services.unimelb.edu.au/disability/</a>
<b>Contact:</b>	Marcelle Scott x40091 <a href="mailto:mmscott@unimelb.edu.au">mmscott@unimelb.edu.au</a>
<b>Subject Overview:</b>	This subject explores reproduction options for film and photographic material, as part of storage, access and preservation management. It includes models for duplication projects. file formats and naming. selecting equipment. introduction to colour management. calibration and colour management. duplication techniques. storage strategies for conventional and digital materials. access. metadata and rights management, and discusses strategies for digital preservation.
<b>Objectives:</b>	Upon completion of this subject students should: <ul style="list-style-type: none"> <li># demonstrate a sound knowledge and understanding of archival and duplicating processes,</li> <li># be able to critically evaluate the literature in this field.</li> </ul>
<b>Assessment:</b>	A 1500 word literature review 30% (due during the intensive teaching period) and a research essay 3500 word 70% (due at end of semester).
<b>Prescribed Texts:</b>	Course notes and reading material will be supplied.
<b>Breadth Options:</b>	This subject is not available as a breadth subject.
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	<ul style="list-style-type: none"> <li># be able to demonstrate a sound knowledge and understanding of photographic and digital reprographic techniques</li> <li># act as informed advocates for cultural material conservation, in particular photographic conservation, and play a leadership role in the sector, actively engaging in critical policy issues</li> <li># understand how digitisation is used as a preservation technique</li> <li># be aware of issues associated with colour management and storage of digital files</li> <li># be able to engage with and understand the ethical issues associated with duplication of photographic materials</li> <li># be able to critically evaluate the literature in the field</li> </ul>

**Notes:**

A five day intensive symposium from 9.00 to 17.00