

MGMT90131 Internship

Credit Points:	37.50						
Level:	9 (Graduate/Postgraduate)						
Dates & Locations:	2010, Parkville This subject commences in the following study period/s: Semester 1, Parkville - Taught on campus. Semester 2, Parkville - Taught on campus.						
Time Commitment:	Contact Hours: Occasional supervision, to be determined in consultation with the Course Director Total Time Commitment: Not available						
Prerequisites:	100-536 Project Management <table border="1" data-bbox="389 577 1485 725"> <thead> <tr> <th>Subject</th> <th>Study Period Commencement:</th> <th>Credit Points:</th> </tr> </thead> <tbody> <tr> <td>100-536 Project Management</td> <td>Not offered 2010</td> <td>12.50</td> </tr> </tbody> </table>	Subject	Study Period Commencement:	Credit Points:	100-536 Project Management	Not offered 2010	12.50
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100-536 Project Management	Not offered 2010	12.50					
Corequisites:	none						
Recommended Background Knowledge:	Successful completion of 162.5 points of subjects in the EMA, including the Project Management subject.						
Non Allowed Subjects:	none						
Core Participation Requirements:	For the purposes of considering requests for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Students Experiencing Academic Disadvantage Policy, academic requirements for this course are articulated in the Course Description, Course Objectives and Generic Skills of this entry. The University is dedicated to provide support to those with special requirements. Further details on the disability support scheme can be found at the Disability Liaison Unit website: http://www.services.unimelb.edu.au/disability/						
Contact:	Arts and Music Student Centre http://www.arts.unimelb.edu.au/about/contact.html						
Subject Overview:	Students enrolled in this subject will complete a six week (full time equivalent) internship with an external organisation. Students will be supervised by the Subject Coordinator in collaboration with a designated party at the organisation that is hosting the internship. Students will work across a range of tasks relevant to that organisation's objectives, and will develop and complete a specific project in discussion with the host organisation and the Subject Coordinator. The project will be presented at a special workshop at the end of the semester. The Internship experience will enable students to extend and apply the knowledge acquired through the EMA coursework subjects, will provide students with a valuable professional experience, and will extend their professional networks.						
Objectives:	Consistent with the overarching objectives of the EMA, students will: <ul style="list-style-type: none"> # Learn to work effectively in a professional environment. # Apply and extend knowledge obtained through prior completion of EMA subjects in a professional setting. # Learn to work autonomously on a range of tasks. # Develop project management skills. # Effectively communicate results of the project to the host organisation and to an academic audience. 						
Assessment:	Four assessment tasks equivalent to 8000 words to be comprised of the following tasks: 1. A 1000 word description of the host organisation, its purposes, its internal structures and its relationship to other organisations and stakeholders, worth 15 per cent of the final mark, due within two weeks of starting the internship. 2. A project for the host organisation, equivalent to 4500 words and worth 55 per cent of the final result, to be assessed by the Subject Coordinator, in consultation with the host organisation, due within two weeks of the completion of the internship. 3. A formal oral presentation of the project, equivalent to 1000 words and worth 15						

	per cent of the final result, at a special workshop for the Internship host organisations, EMA interns and EMA staff, at the end of the semester. 4. A 1,500 word journal that documents and reflects on the Internship Experience, to be assessed by the Subject Coordinator, worth 15 per cent of the final mark, due within two weeks of the completion of the internship.
Prescribed Texts:	none
Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	<p>Students will acquire a specific set of skills related to completing a research/problem solving task in a professional environment. Specific skills include:</p> <ul style="list-style-type: none"> # Advanced communication skills (written and verbal) appropriate to professional contexts. # Project management skills, including scoping projects, developing timelines and meeting deadlines. # Task management. # Research and critical thinking as applied to a professional context. # Interpersonal skills, including the capacity to work effectively in a professional setting.
Related Majors/Minors/ Specialisations:	<p>200 point program - full time over 18 months 200 point program - full time over 24 months</p>