

325-330 Business Practicum

Credit Points:	12.50
Level:	3 (Undergraduate)
Dates & Locations:	2009, This subject commences in the following study period/s: Semester 1, - Taught on campus. Semester 2, - Taught on campus.
Time Commitment:	Contact Hours: 16 hours of instruction (2 every second week including seminars and consultations), plus a minimum of 40 hours at the Practicum Organisation comprising a regular half day attendance each week and additional appointments as necessary. Total Time Commitment: Not available
Prerequisites:	50 points of level-2 Faculty of Economics and Commerce subjects.
Corequisites:	None
Recommended Background Knowledge:	None
Non Allowed Subjects:	None
Core Participation Requirements:	<p><p>For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Student Support and Engagement Policy, academic requirements for this subject are articulated in the Subject Overview, Learning Outcomes, Assessment and Generic Skills sections of this entry.</p> <p>It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and Student Equity and Disability Support: http://services.unimelb.edu.au/disability</p></p>
Coordinator:	Ms Trudy Willis
Subject Overview:	Students will be assigned to a Practicum Organisation. Working in teams, they will undertake a host-specified business project of strategic importance and produce and present a professional standard report proposing recommendations. This will be supported by class work providing tools, techniques and reporting formats, and by in-depth work at the Practicum Organisation identifying the scope, opportunities, constraints and recommendations of the exercise. Students will learn to work with unstructured and incomplete information, to develop research and networks to support their inquiry, to work successfully in teams, and to present their findings and seek and receive constructive feedback in a range of settings. Students will also be encouraged to plan, reflect on and modify their approaches to improve the outcomes of their efforts in managing their business project.
Objectives:	.
Assessment:	Individual written assignments (6%), and participation, team contribution and ambassadorship (15%). Group collaboration (9%) and presentations (10%). Group report with accompanying file of resources. This is assessed as a team assignment in groups of four individuals (60%). The report part is 20,000 words in length. Each individual in the team contributes 5,000 words.
Prescribed Texts:	None
Recommended Texts:	Information Not Available
Breadth Options:	This subject is not available as a breadth subject.

Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	<p># High level of development: oral communication; written communication; collaborative learning; problem solving; team work; application of theory to practice; interpretation and analysis; critical thinking; synthesis of data and other information; evaluation of data and other information; accessing data and other information from a range of sources; receptiveness to alternative ideas.</p> <p># Moderate level of development: statistical reasoning; use of computer software.</p>
Notes:	<p># Students cannot gain credit for both 325-330 and 175-300 Managing Work and Projects.</p> <p># A quota applies to this subject. Selection is based on grade average for all subjects taken in the Faculty of Economics and Commerce and available at the selection date. Apply online through the Department of Management http://www.managementmarketing.unimelb.edu.au/. Please note, strict deadlines apply; contact the Department or refer to the web page for further information.</p> <p># BCom (Hons) students intending to complete this subject must seek permission to do so from their Honours Convenor.</p>