

# 196-753 Communication and Interviewing Skills

<b>Credit Points:</b>	12.50
<b>Level:</b>	5 (Graduate/Postgraduate)
<b>Dates &amp; Locations:</b>	2009, This subject commences in the following study period/s: February, - Taught on campus. On campus
<b>Time Commitment:</b>	Contact Hours: 24 contact hours (8 x 3 hour practical classes) Total Time Commitment: 24 contact hours 16 hours of class preparation and reading 16 hours of assessment related tasks = 56 hours total time commitment = 7 hours total time per week
<b>Prerequisites:</b>	n/a
<b>Corequisites:</b>	None
<b>Recommended Background Knowledge:</b>	None
<b>Non Allowed Subjects:</b>	None
<b>Core Participation Requirements:</b>	It is University policy to take all reasonable steps to minimise the impact of disability upon academic study and reasonable adjustments will be made to enhance a student's participation in the University's courses. Students who feel their disability will impact on meeting this requirement are encouraged to discuss this matter with the Course Coordinator and the Disability Liaison Unit.
<b>Coordinator:</b>	Assoc Prof Louise Harms
<b>Contact:</b>	School of Nursing and Social Work The University of Melbourne Level 5, 234 Queensberry St Carlton Victoria 3053 AUSTRALIA T: +61 3 8344 9400 F: +61 3 9347 4375 W: <a href="http://www.nursing.unimelb.edu.au">www.nursing.unimelb.edu.au</a> ( <a href="http://www.nursing.unimelb.edu.au/%20/">http://www.nursing.unimelb.edu.au/%20/</a> ) W: <a href="http://www.socialwork.unimelb.edu.au">www.socialwork.unimelb.edu.au</a> ( <a href="mailto:outbind://43-0000000CD7A735E6BE0F5439D1584CFA9EBD3F807005C7FCD58FEB255418EB4D09">outbind://43-0000000CD7A735E6BE0F5439D1584CFA9EBD3F807005C7FCD58FEB255418EB4D09</a> ) <a href="http://www.socialwork.unimelb.edu.au">www.socialwork.unimelb.edu.au</a> )
<b>Subject Overview:</b>	This subject provides students with an introduction to the microskills of interpersonal communication for professional practice. It is an experiential subject designed to prepare students for entry into supervised agency-based practice. The subject focuses on the development of communication, basic interviewing and counselling, and critical self-reflection skills, for application in a variety of social work contexts. Cultural diversity is explored throughout. In addition to large group discussions and exercises, students engage weekly in role plays and videoed interviews to develop specific micro-skills - in particular, the skills of engaging, attending, listening, questioning, and responding.
<b>Objectives:</b>	At the end of this subject students should be able to: <ul style="list-style-type: none"> <li># demonstrate basic competency in the core communication skills for interviewing that underpin social work practice</li> <li># demonstrate an understanding of the complexities of communication in a multicultural context, including the technical skills of working with interpreters and understanding the impact of different worldviews and values on establishing an effective social work relationship</li> <li># understand and demonstrate a model of interviewing and the relationship of such a model to the theory and practice of social work</li> <li># demonstrate an increased awareness of themselves in interaction with others</li> </ul>

	<ul style="list-style-type: none"> <li># improve their ability to critically appraise their own practice following constructive critical appraisal of their practice by others</li> <li># be prepared for their first field based supervised professional practicum.</li> </ul> <p>A pass in this subject is required before students can begin Supervised Field Practice 1.</p>
<b>Assessment:</b>	A hurdle requirement of 100% attendance One written essay, 2000 words, 30% (due mid-semester) One 10-15 minute video taped interview with 3,000 word written essay 70% (due end of semester) All components must be passed for an overall pass in this subject
<b>Prescribed Texts:</b>	Harms, L. (2007). <i>Working with People: Communication skills for human service work</i> . South Melbourne: Oxford University Press.
<b>Recommended Texts:</b>	Egan, G. (2007). <i>The Skilled Helper: A problem-management and opportunity-development approach to helping</i> (8 th ed.). Pacific Grove: Brooks/Cole.
<b>Breadth Options:</b>	This subject is not available as a breadth subject.
<b>Fees Information:</b>	Subject EFTSL, Level, Discipline & Census Date, <a href="http://enrolment.unimelb.edu.au/fees">http://enrolment.unimelb.edu.au/fees</a>
<b>Generic Skills:</b>	<p>Students who complete this subject should be able to:</p> <ul style="list-style-type: none"> <li># critically analyse texts and practices;</li> <li># understand recent developments in social work contexts of practice;</li> <li># link theory to practice;</li> <li># competently communicate in ways relevant to both academic and practice contexts;</li> <li># undertake independent research.</li> </ul>
<b>Links to further information:</b>	<a href="http://www.socialwork.unimelb.edu.au/">http://www.socialwork.unimelb.edu.au/</a>
<b>Related Course(s):</b>	Master of Social Work