

482-825 Assessment & Develop. of Administrators

Credit Points:	25.000
Level:	Graduate/Postgraduate
Dates & Locations:	2008, This subject commences in the following study period/s: Semester 2, - Taught on campus.
Time Commitment:	Contact Hours: 36 hours Total Time Commitment: Not available
Prerequisites:	None
Corequisites:	None
Recommended Background Knowledge:	None
Non Allowed Subjects:	None
Core Participation Requirements:	<p><p>For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Student Support and Engagement Policy, academic requirements for this subject are articulated in the Subject Overview, Learning Outcomes, Assessment and Generic Skills sections of this entry.</p> <p>It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and Student Equity and Disability Support: http://services.unimelb.edu.au/disability</p></p>
Coordinator:	Lawrie Drysdale/David Gurr
Subject Overview:	The subject examines the approach to staff assessment, selection and development using assessment centre methodology. Students learn the competencies necessary to become trained assessors in an assessment centre, and to apply these skills in that setting. The subject also examines skill dimensions for effective educational leadership and management, and the assessment centre process as a means of measuring these skills. Students learn and examine multiple assessment techniques and activities for measuring management and leadership behaviour and evaluating performance. Knowledge of feedback skills and the development of growth plans are also considered.
Assessment:	Two papers of 4,000 words (50 per cent), or one paper of 8,000 words (100 per cent), or equivalent portfolio of writing or reports (100 per cent).
Prescribed Texts:	None
Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	<p>On completion of this subject, students will be able to:</p> <ul style="list-style-type: none"> # Learn and develop an understanding of assessment centre methodology; # Demonstrate the ability to assess candidates in a simulated setting; # Assess the leadership potential of aspiring leaders; # Analyze strengths and weaknesses of individuals on twelve generic skill dimensions. <p>Generic Skills:</p> <p>On completion of this subject, students will be able to:</p> <ul style="list-style-type: none"> # Collect and analyze data; # Code and categorize leadership behaviour; # Demonstrate writing and feedback skills;

	<ul style="list-style-type: none"> # Work to deadlines and stressful situations; # Demonstrate observational skills in assessment human behaviour.
Links to further information:	www.edfac.unimelb.edu.au
Related Course(s):	<ul style="list-style-type: none"> Master of Education (Educational Management) Master of Education (Educational Management) Master of Education (Educational Management) Master of Education (Stream 100A) Coursework and Thesis A Master of Education (Stream 100B)Coursework Master of Education (Stream 150) Major Thesis Master of Education (Stream 150A) Coursework and Thesis A Master of Education (Stream 150B) Coursework Master of School Leadership Postgraduate Certificate in Educational Studies (Generalist) Postgraduate Certificate in Educational Studies (Generalist)External Postgraduate Diploma in Educational Studies (Generalist) Postgraduate Diploma in Educational Studies (Generalist) External