482-800 Leading and Managing in a University

Credit Points:	12.500
Level:	Graduate/Postgraduate
Dates & Locations:	2008, This subject commences in the following study period/s: Semester 2, - Taught on campus.
Time Commitment:	Contact Hours: 24 contact hours (120 total commitment) Total Time Commitment: Not available
Prerequisites:	Understanding Higher Education
Corequisites:	None
Recommended Background Knowledge:	None
Non Allowed Subjects:	None
Core Participation Requirements:	For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Student Support and Engagement Policy, academic requirements for this subject are articulated in the Subject Overview, Learning Outcomes, Assessment and Generic Skills sections of this entry. It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and Student Equity and Disability Support: http://services.unimelb.edu.au/disability
Coordinator:	Marcia Devlin
Subject Overview:	This subject introduces some major theoretical approaches to leading and managing effective relationships in university workplaces. It critically explores individual, group and organisational development, and introduces principles of human resource management and employee relations, within the context of equality and diversity.
Assessment:	A critical review of at least two research-based articles or chapters drawn from the reading recommended for this subject (2,000 word, 50 per cent). An argued case, based in scholarship, for the implementation of a particular policy or program in a university setting (2,000 words 50 per cent)
Prescribed Texts:	None
Recommended Texts:	Konzes, J. and Posner, B. (2003) Academic Administrators' Guide to Exemplary Leadership San Francisco: Jossey Bass. Middlehurst, R. (1993) Leading Academics Buckingham UK: Society For Research into Higher Education/Open University Press. Beckett, D. (1999) Past the Guru and up the Garden Path: The New Organic Management Learning, in Boud, D. and Garrick, J. (eds) Understanding Learnign at Work. London: Routledge Ch. 6. Helfat, C. (2002) Work-Life Issues in Academia and Business: The Current State of Affairs Journal of Management Enquiry Vol 11, No 3 pp 329 - 331. Miklas, E. and Kleiner, B. (2003) New Developments Concerning Academic Grievances Management Research News Vol 26, No 2/3/4/ pp 141 - 147.
Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	At the completion of the subject, participants will be able to:

describe the roles of leadership in an academic setting;

show familiarity with appropriate compliance mechanisms;

analyse processes of decision-making ;

demonstrate understanding of workplace relations including grievance procedures and conflict resolution.

Generic Skills

On completing this subject, participants should be able to:

critically evaluate theories and principles and apply them to specific contexts;

access, evaluate and utilise relevant resource materials;

reflect upon and analyse the effectiveness of their activities;

construct an argument from available evidence;

participate effectively as a team member in a small investigative project.

Links to further information:	www.edfac.uniemlb.edu.au
Related Course(s):	Graduate Certificate in University Management

describe the roles of leadership in an academic setting;