

377-EC Postgraduate Certificate in Arts (Editing and Communications)

Year and Campus:	2008																										
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees																										
Level:	Graduate/Postgraduate																										
Duration & Credit Points:																											
Contact:	Graduate Enquiries, Arts & Music Student Centre Rm 104 (Ground Floor) Old Arts Building Tel: +61 3 8344 5321/+61 3 8344 6395 Fax: +61 3 9347 0424 Email: arts-gradstudies@unimelb.edu.au																										
Course Overview:	<p>The Postgraduate Certificate in Arts (Editing and Communications) provides an introduction to the dynamic field of publishing and communications. It also acts as an entry point to an articulated structure of higher degree study, and may qualify graduates for entry to the Postgraduate Diploma or Master of Arts courses in this area.</p> <p>Course coordinator: Ms Jenny Lee School of Culture and Communication Email: jenny.lee@unimelb.edu.au</p>																										
Objectives:	<p>Students who successfully complete the postgraduate certificate should have:</p> <ul style="list-style-type: none"># an introductory knowledge of editorial principles and methods across a range of genres and media;# a practical knowledge of electronic editing and publishing for digital media; and# skills in research, writing and thinking critically about processes of change in the publishing and communications industries.																										
Course Structure & Available Subjects:	<ul style="list-style-type: none"># 50 points of subjects chosen from the list below. <p>Subjects are 12.5 points each, unless indicated otherwise.</p>																										
Subject Options:	<table><tr><th>Subject</th><th>Study Period Commencement:</th><th>Credit Points:</th></tr><tr><td>106-471 Structural Editing</td><td>Semester 2</td><td>12.50</td></tr><tr><td>106-473 Editorial English</td><td>Semester 1, Semester 2</td><td>12.50</td></tr><tr><td>106-474 The Contemporary Publishing Industry</td><td>Semester 1</td><td>12.50</td></tr><tr><td>106-475 Business and Professional Communications</td><td>Semester 1</td><td>12.50</td></tr><tr><td>106-476 Technical Writing and Editing</td><td>Semester 2</td><td>12.50</td></tr><tr><td>106-477 Writing and Editing for Digital Media</td><td>Semester 2</td><td>12.50</td></tr><tr><td>106-518 Print Production and Design</td><td>Semester 1</td><td>12.50</td></tr></table>			Subject	Study Period Commencement:	Credit Points:	106-471 Structural Editing	Semester 2	12.50	106-473 Editorial English	Semester 1, Semester 2	12.50	106-474 The Contemporary Publishing Industry	Semester 1	12.50	106-475 Business and Professional Communications	Semester 1	12.50	106-476 Technical Writing and Editing	Semester 2	12.50	106-477 Writing and Editing for Digital Media	Semester 2	12.50	106-518 Print Production and Design	Semester 1	12.50
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Entry Requirements:	<p>The minimum entry requirement is:</p> <ul style="list-style-type: none"># an undergraduate degree in a relevant area.																										
Core Participation Requirements:	<p><p>For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Student Support and Engagement Policy, academic requirements for this subject are articulated in the Subject Overview, Learning Outcomes, Assessment and Generic Skills sections of this entry.</p> <p>It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and Student</p>																										

	Equity and Disability Support: http://services.unimelb.edu.au/disability</p>
Links to further information:	www.culture-communication.unimelb.edu.au