360-817 Managing Projects and Teams

Credit Points:	12.500
Level:	Graduate/Postgraduate
Dates & Locations:	2008, This subject commences in the following study period/s: Semester 1, - Taught on campus. Semester 2, - Taught on campus.
Time Commitment:	Contact Hours: 24 hours lectures/seminars/workshops Total Time Commitment: Not available
Prerequisites:	None
Corequisites:	None
Recommended Background Knowledge:	None
Non Allowed Subjects:	None
Core Participation Requirements:	For the purposes of considering request for Reasonable Adjustments under the Disability Standards for Education (Cwth 2005), and Student Support and Engagement Policy, academic requirements for this subject are articulated in the Subject Overview, Learning Outcomes, Assessment and Generic Skills sections of this entry. It is University policy to take all reasonable steps to minimise the impact of disability upon academic study, and reasonable adjustments will be made to enhance a student's participation in the University's programs. Students who feel their disability may impact on meeting the requirements of this subject are encouraged to discuss this matter with a Faculty Student Adviser and Student Equity and Disability Support: http://services.unimelb.edu.au/disability
Subject Overview:	Topics covered include: # Designing, planning and managing projects # Resource management, including insourcing and outsourcing # Project budget management # Delivering outcomes # Common pitfalls to successful trial implementation # Running clinical trial, analysing and interpreting data # Complying with regulations # Key stakeholder management and reporting # Managing project teams # Team work styles # Managing and rewarding team performance # Managing conflict
Assessment:	Two assignments totalling 4000 words (100 per cent).
Prescribed Texts:	None
Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	Students who successfully complete this subject will be able to: # Develop project plans for clinical trials that are focussed on delivering outcomes # Understand the issues around resource management and how to plan the most effective use of resources available # Understand the requirements for managing budgets over the life of the project

	# Develop strategies for key stakeholder management and reporting # Use the best approaches to analysing and interpreting data # Identify potential pitfalls to successful trial implementation # Understand different work styles and preferences and how to use this knowledge to create high performing teams # Develop and implement processes for performance management
Related Course(s):	Graduate Certificate in Clinical Research Graduate Diploma in Clinical Research Master of Clinical Research Professional Certificate in Clinical Research