SCIE90006 Scientists, Communication & the Workplace

120 hours 120 hours Prerequisites: None Corequisites: None Recommended Background Knowledge: None Core Participation Requirements: Students undertaking this subject will be expected to be competent in word-processing and background Knowledge: Core Participation Requirements: Students undertaking this subject will be expected to be competent in word-processing and all reasonable steps to minimise the impact of disability upon academic study and reasonable steps will be made to enhance a student's participation in the University's prolecy to take all reasonable steps to minimise the impact of disability upon academic study and reasonable steps will be made to enhance a student's participation in a subject are encouraged to discuss this with the relevant subject coordinator and the Disability Liaison Unit. Contact: Melbourne Graduate School of Science Faculty of Science The University of Melbourne Victoria 3010 Tex: + 61 3 8344 4122 Fax: - 10 3 8344 3351 Web: http://graduate.science.unimelb.edu.au/ (http://graduate.science.unimelb.edu.au/) Subject Overview: This subject examines the workplace environment and the range of competencies needed to operate effectively. Communication is central to success in the workplace, smilling an arage of communication skills in writing, oral and presentation skills, and using graphics and statistics, to communication skills in writing, oral and presentation skills, and using Students will be made aware of the range of competences needed in order to transition into exployedito and ut the tech		
Dates & Locations: 2014, Parkville This subject commences in the following study period/s: Semester 2, Parkville - Taught on campus. Time Commitment: Contact Hours: 36 hours comprising one 3-hour seminar per week. Total Time Commitment: 120 hours Prerequisites: None Recommended Background Knowledge: None Students undertaking this subject will be expected to be competent in word-processing and background Knowledge: None Core Participation Requirements: Students undertaking this subject will be expected to be competent in word-processing and background Knowledge: None Core Participation Requirements: Students undertaking this subject will be expected to regularly access an internet-enabled computer. It is University policy to take all reasonable steps to infinitise the impact of disability upon cademics study and reasonable steps will be made to enhance a student's participation in a subject are encouraged to discuss this with the relevant subject coordinator and the Disability Liaison Unit. Contact: Welbourne Graduate School of Science Faculty of Science Victoria 3010 This subject examines the workplace environment and the range of competencies needed to operate effectively. Communication site and presentation skills, and using graphics and statistics, to communicating statis in writering calleagues, through to reporting. Students will gain a range of communicating and influencing colleagues, through to reporting. Students will gain a range of communicating and individually, and presentation skills, and using graphics and statistics, to com	Credit Points:	12.50
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None.	Recommended Texts:	None.

Breadth Options:	This subject is not available as a breadth subject.
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees
Generic Skills:	 At the completion of this subject, students should have an understanding of: # The range of communication competencies required to operate effectively in a work setting. # The essentials of communication and the importance of clear objectives, right attitudes and skills. # How to communicate effectively and persuasively in a workplace setting in writing, speaking and presenting data about science and scientific projects. # How to give and receive feedback to improve the effectiveness of communication. # How to reflect on their communication skills and identify individual strengths and areas for development.
Notes:	
Related Course(s):	Master of Biotechnology Master of Operations Research and Management Science