

EDUC90071 Professional and Academic Communication

Credit Points:	25								
Level:	9 (Graduate/Postgraduate)								
Dates & Locations:	2010, Parkville This subject commences in the following study period/s: March, Parkville - Taught on campus. July, Parkville - Taught on campus. October, Parkville - Taught on campus.								
Time Commitment:	Contact Hours: 250 hours (including 100 hours of programmed self-directed learning) Total Time Commitment: Not available								
Prerequisites:	None								
Corequisites:	You must take the following subject in the same study period <table><tr><td>Subject</td><td>Study Period Commencement:</td><td>Credit Points:</td></tr><tr><td>EDUC90081 Advanced English Communication Skills 1</td><td>March, July, October</td><td>25</td></tr></table>			Subject	Study Period Commencement:	Credit Points:	EDUC90081 Advanced English Communication Skills 1	March, July, October	25
Subject	Study Period Commencement:	Credit Points:							
EDUC90081 Advanced English Communication Skills 1	March, July, October	25							
Recommended Background Knowledge:	None								
Non Allowed Subjects:	None								
Core Participation Requirements:	Attendance at all classes (tutorial/seminars/practical classes/lectures/labs) is obligatory. Failure to attend 80% of classes will normally result in failure in the subject.								
Coordinator:	Mrs Susan Worthington, Ms Kerry Ellerington								
Contact:	Education Student Centre								
Subject Overview:	This subject develops the student's English language competency across the four macro skills of reading, writing, speaking and listening. Students will particularly focus on understanding the structure of written and spoken academic and business texts, writing for various professional and academic purposes and in different forms, analysing spoken and written arguments, acquiring and using business vocabulary and concepts, oral interaction in professional and academic situations, making effective presentations (including use of IT), standard computer applications in professional and academic use and formatting written documents.								
Objectives:	On completion of this subject, students should be able to: <ul style="list-style-type: none"># read and evaluate different academic and professional texts with an understanding of their different purposes;# give and justify opinions both orally and in writing; write texts in a variety of professional and academic forms, using an appropriate text and sentence structures and vocabulary;# follow, understand and critique information in discussions, presentations and lectures;# make a presentation, using presentation software.								
Assessment:	Written texts totalling approximately 4,000 words (60 per cent); oral presentation of approximately 15 minutes (15 per cent); 3-hour end-of-term test in listening and reading (25 per cent).								
Prescribed Texts:	None								
Breadth Options:	This subject is not available as a breadth subject.								
Fees Information:	Subject EFTSL, Level, Discipline & Census Date, http://enrolment.unimelb.edu.au/fees								
Related Course(s):	Graduate Certificate in English as an International Language Graduate Diploma in English as an International Language								